

The German Swiss International School (GSIS) is one of Hong Kong's leading international schools providing quality, holistic education to a multinational student body of approximately 1250 students and 240 faculty and staff. The school is organised into two Streams, German and English leading to qualifications in the German International Abitur and I/GCSE & IBDP respectively. We are inviting applications from experienced and qualified candidates for the following position to start **as mutually agreed**.

WEB DEVELOPER & DATA ADMINISTRATION OFFICER

(Monday to Friday 8am to 4:30pm)

We are looking to recruit a career-oriented Web Developer & Administration Officer, whose main responsibility will be to maintain & develop customised applications as required by the school as well as take part in the data administration tasks of the Data Office. The position holder will also have the additional responsibility to provide technical backup support for the school's website as and when needed. The successful candidate will be a strong team player who is able to work independently. This position is an exciting opportunity for anyone who wishes to work for a company that will help them build further IT and developer skills/knowledge and further their career with us. Fresh graduates are welcome to apply.

DUTIES & RESPONSIBILITIES

- Collect, analyse and evaluate user requirements for systems & databases to be developed
- Build database driven applications to support administration and academic needs
- Maintain, improve, enhance, and modify existing applications as needed
- Support any other relevant application development and integration work on the school network
- Provide (on-site and remote) help desk support for data and application related enquiries/requests
- Assist with data design, collection, analysis, entry, manipulation, integration and implementation as required
- Provide technical backup support for the school's website
- Other tasks as assigned by IT Manager, Data & Information Services Manager and Director of Technology

REQUIREMENTS

- Degree/Diploma in Computer Science or similar subject
- Ability to analyse user requirements and convert that into a programme
- Knowledge or experience (or willingness to get trained) in the following development technology is an advantage: Front-end - C#, ASP.NET, JavaScript, jQuery, AJAX, HTML, CSS, Back-end - Windows. C#, VB and .NET Framework
- Working knowledge of SQL and relational databases
- Should be able to read and write basic SQL queries, stored procedures, views, and functions
- ADO.NET & LINQ to SQL
- Familiarity with WordPress, common cyber security and web hosting fundamentals
- Experience working integrating with HTTP API and JSON is a plus

GSIS offers benefits such as competitive salary, medical health insurance, 20 days' annual leave, in-house cafeteria and 13th month salary payment. Staff bus transportation on a subsidised rate is provided between Central and the Peak Campus, subject to availability. We welcome candidates who show a commitment to continuous professional development and are willing to contribute to wider school activities.

HOW TO APPLY

If you are interested in joining our team, please apply via the GSIS online recruitment portal (<https://www.gsis.edu.hk/careers/job-openings/>), to the Director of Human Resources.

Further information on the school, its facilities and programmes are available on the school's website <http://mygsis.edu.hk/>.

Applicants not invited for an interview after four weeks may consider their applications unsuccessful. Personal data collected will be used for recruitment purposes only. **GSIS is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. Full background checks will be conducted to safeguard all students at GSIS.**



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