

The German Swiss International School (GSIS) is one of Hong Kong's leading international schools providing quality, holistic education to a multinational student body of approximately 1300 students and 240 faculty and staff. The school is organised into two Streams, German and English leading to qualifications in the German International Abitur and I/GCSE & IBDP respectively. We are inviting applications for the following position **commencing as soon as possible or as mutually agreed**.

MAINTENANCE WORKER (PEAK CAMPUS)

(Mon to Fri from 8am to 5pm, including a lunch break; alternate Saturdays from 8am to 12 pm)

We are seeking an energetic Maintenance Worker to join our Facilities Team. The successful candidate will maintain the overall appearance and functioning of the school facility/buildings. Duties will be performed in a professional, proactive and quality manner to ensure a clean, safe, sanitary and attractive appearance of the buildings for its users.

The working hours and workdays are flexible and can be discussed during the interview. We will try to accommodate the applicant's requests wherever possible. Staff bus transportation is provided between Central and the Peak Campus and takes only 10 minutes. Occasionally evening work is required, and compensation will be provided either in the form of overtime pay or time in lieu.

Duties

- Perform general maintenance and repair on the school buildings involving painting, carpentry, minor electrical, plumbing, masonry, metal work, furniture installation & dismantling and other building trades
- Perform routine preventative maintenance on equipment and systems
- Install and maintain equipment and appliances
- Ensure all health and safety protocols and guidelines are followed
- Respond to emergency situations and resolve issues in a timely manner
- Maintain accurate records and inventory for assigned tools and equipment
- Perform ad hoc duties assigned by Maintenance Officer
- Support event set up and reinstatement
- Assist in traffic control during arrival and dismissal
- Facilitate contractor visits by accompanying them to job locations and monitoring task completion

Requirements

- Secondary school graduate or above. Proven experience as a handyman or technician
- Technical knowledge of general building maintenance, electrical, drainage and other systems
- Valid Construction Industry Safety Training Certificate (Green Card)
- Grade A license for electrical work preferred but not a must
- Ability to work independently and as part of a team

What we offer

GSIS offers benefits such as competitive salary, medical health insurance, annual leave, in-house cafeteria and 13th month salary payment. Staff bus transportation is provided between Central and the Peak Campus, subject to availability. We welcome candidates who show a commitment to continuous professional development and are willing to contribute to wider school activities.

How to apply

If you are interested in joining our team, please apply via the GSIS online recruitment portal (<https://www.gsis.edu.hk/careers/job-openings/>) to the Director of Human Resources. Further information on the school, its facilities and programmes are available on the school's website <https://www.gsis.edu.hk/>. Applicants not



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invited for an interview after four weeks may consider their applications unsuccessful. Personal data collected will be used for recruitment purposes only.

GSIS is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. Full background checks will be conducted to safeguard all student at GSIS.